



**東方企控集團有限公司**  
ORIENTAL ENTERPRISE HOLDINGS LIMITED  
(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立之有限公司)  
(Stock Code: 18)  
(股份代號：18)

Dear Non-registered holder(s) <sup>Note</sup>,

**Oriental Enterprise Holdings Limited (the “Company”) – Notification of Publication of 1. Annual Report for the year ended 31 March 2023; 2. Circular (together with Notice of Annual General Meeting) of Proposed Grant of General Mandates to Buy Back and Issue Shares, Re-election of Retiring Directors and Continuing Appointment of Independent Non-Executive Director Who Has Served More Than Nine Years and Election of Independent Non-Executive Director (“Current Corporate Communications”); and 3. Environmental, Social and Governance Report for the year ended 31 March 2023 (“2023 ESG Report”)**

Please be informed that the Current Corporate Communications of the Company (in English and Chinese versions) are now available on the Company’s website at <https://oeh.on.cc> under “Corporate Information” section (the “Company Website”) and the website of Hong Kong Exchanges and Clearing Limited at <https://www.hkexnews.hk> (the “HKEXnews Website”).

Please note that the Company’s 2023 annual general meeting (the “AGM”) will be held at 4th Floor, Oriental Media Centre, 23 Dai Cheong Street, Tai Po Industrial Estate, Hong Kong on Wednesday, 16 August 2023 at 11:00 a.m.. If you wish to attend the AGM, please seek authorisation from your intermediary/nominee directly.

If you wish to receive the Corporate Communications\* in printed form, please complete the enclosed Request Form and return it to the Company’s Share Registrar, Tricor Friendly Limited by using the pre-paid mailing label at the bottom of the Request Form or mail directly to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. The Corporate Communications in printed form will be sent to you free of charge upon receipt of your request.

The Company’s 2023 ESG Report is published in electronic form only on the Company Website and the HKEXnews Website. If you wish to receive a printed copy of the 2023 ESG Report, you may submit your request to the Company’s Share Registrar by post at the above address.

If you have any queries relating to this letter, please contact our Share Registrar’s hotline at (852) 2980 1333 between 9:00 a.m. and 5:30 p.m. (Monday to Friday, excluding public holidays).

By order of the board of  
**Oriental Enterprise Holdings Limited**  
**Ka-bong WONG**  
Company Secretary

Hong Kong, 11 July 2023

Encl.

*Note: This letter is addressed to Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter and the attached Request Form.*

\* Corporate Communications refer to any documents issued or to be issued by the Company, including but not limited to: (a) annual reports; (b) interim reports; (c) environmental, social and governance reports; (d) notices of meetings; (e) listing documents; (f) circulars and (g) proxy forms.

各非登記持有人<sup>附註</sup>：

東方企控集團有限公司（「本公司」）－ 發布 1. 截至2023年3月31日止年度的年度報告；  
2. 通函（連同股東周年大會通告）有關建議授出購回及發行股份之一般授權、  
重選退任董事及繼續委任在任超過九年之獨立非執行董事及推選獨立非執行董事（「是次企業通訊」）；及  
3. 截至2023年3月31日止年度的環境、社會及管治報告（「2023年度環境、社會及管治報告」）的通知

謹通知 閣下本公司的是次企業通訊（中、英文版本）已上載於本公司網站（<https://oeh.on.cc>）之「企業資料」內（「本公司網站」）及香港交易及結算有限公司網站（<https://www.hkexnews.hk>）（「披露易網站」）。

本公司 2023 年股東周年大會將於 2023 年 8 月 16 日（星期三）上午 11 時正在香港大埔工業邨大昌街 23 號東方傳媒中心 4 樓舉行。若 閣下擬出席股東周年大會及於會上投票，請直接向 閣下的中介人／代理人獲取有關授權。

如 閣下欲收取企業通訊\*之印刷本，請填妥隨附之「申請表格」，並使用印於「申請表格」底部的已預繳郵寄標籤或直接寄回香港夏慤道 16 號遠東金融中心 17 樓本公司股份過戶登記處卓佳準誠有限公司。在收到 閣下的要求後，企業通訊之印刷本將免費發送予閣下。

本公司之 2023 年度環境、社會及管治報告僅以電子形式上載於本公司網站及披露易網站。倘 閣下希望收取 2023 年度環境、社會及管治報告的印刷本，可通過郵寄方式向本公司股份過戶登記處提出相關要求，地址如上。

如 閣下對本函件有任何疑問，請於上午 9 時至下午 5 時 30 分（星期一至五，公眾假期除外）致電本公司股份過戶登記處熱線(852) 2980 1333 查詢。

承董事會命  
**東方企控集團有限公司**  
公司秘書  
黃嘉邦

香港，2023 年 7 月 11 日

附件

附註：此函件乃向本公司之非登記持有人（“非登記持有人”指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到企業通訊）發出。如果 閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及所附之申請表格。

\* 企業通訊指由本公司發出或將予發出的任何文件，包括但不限於：(a) 年度報告；(b) 中期報告；(c) 環境、社會及管治報告；(d) 會議通告；(e) 上市文件；(f) 通函及(g) 代表委任表格。

## REQUEST FORM 申請表格

**To: Oriental Enterprise Holdings Limited (the “Company”) (Stock Code: 18)** 致: 東方企控集團有限公司 (「本公司」)  
c/o Tricor Friendly Limited (股份代號: 18)  
17/F, Far East Finance Centre 經卓佳準誠有限公司  
16 Harcourt Road, Hong Kong 香港夏慳道 16 號  
遠東金融中心 17 樓

I/We would like to receive a printed form of the following Company’s Corporate Communications\*:  
(Please “✓” in the appropriate box)

本人/吾等希望收取 貴公司以下之「企業通訊\*」印刷本:  
(請在適當空格內劃上「✓」號)

1. Annual Report for the year ended 31 March 2023 截至 2023 年 3 月 31 止年度的年度報告
2. Circular (together with Notice of Annual General Meeting) of Proposed Grant of General Mandates to Buy Back and Issue Shares, Re-election of Retiring Directors and Continuing Appointment of Independent Non-Executive Director Who Has Served More Than Nine Years and Election of Independent Non-Executive Director 通函 (連同股東周年大會通告) 有關建議授出購回及發行股份之一般授權、重選退任董事及繼續委任在任超過九年之獨立非執行董事及推選獨立非執行董事

Signature(s) 簽署

Date 日期

Name(s) of Non-registered holder(s)  
in English (Please use **BLOCK LETTERS**)  
「非登記持有人」的英文名稱 (請以大楷書寫)

Name(s) of Non-registered holder(s)  
in Chinese  
「非登記持有人」的中文名稱

Non-registered holder(s) address 「非登記持有人」的地址

Contact Telephone Number 聯絡電話

### Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- This Request Form is for the use of the Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).  
本申請表格供本公司之非登記持有人 (「非登記持有人」指股份存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到企業通訊) 使用。
- This Request Form with no box ticked or otherwise incorrectly completed will be deemed void and would assume you would like to receive the Company’s future Corporate Communications by electronic means.  
如在本申請表格未有作出選擇或在其他方面填寫不正確, 本申請表格將作廢及假設 閣下欲以電子方式收取本公司日後的企業通訊。
- The above instruction will apply to the Corporate Communications to be sent to you until you notify the Company’s Share Registrar, Tricor Friendly Limited to the contrary or unless you have at any time ceased to have shares holding in the Company.  
上述指示適用於發送予 閣下之所有企業通訊, 直至 閣下通知本公司股份過戶登記處卓佳準誠有限公司另有安排或任何時候不再持有本公司的股份。
- For the avoidance of doubt, we do not accept any other instruction (other than those imprinted herein) given on this Request Form.  
免生疑問, 在本申請表格上的任何額外指示 (本表格上所印列之指示除外), 本公司將不予處理。

\* Corporate Communications refer to any documents issued or to be issued by the Company, including but not limited to: (a) annual reports; (b) interim reports; (c) environmental, social and governance reports; (d) notices of meetings; (e) listing documents; (f) circulars and (g) proxy forms.

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(Please cut along the dotted line 請沿虛線剪下)



Please cut the mailing label and stick this on the envelope  
to return this Request Form to us.

**No postage stamp necessary if posted in Hong Kong.  
Otherwise, please affix an appropriate stamp.**

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票, 否則請貼上適當的郵票。

### 郵寄標籤 MAILING LABEL

卓佳準誠有限公司  
Tricor Friendly Limited  
簡便回郵號碼 10 GPO Freepost No. 10 GPO  
香港 Hong Kong